



ADMINISTRATIVE REPORT

DATE: FEBRUARY 7, 2019

TO: MAYOR AND CITY COUNCIL
ERIC CASH, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Tuesday, February 19, 2019 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, February 25, 2019 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, March 5, 2019 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

ITEMS OF INTEREST

- **COUNCIL APPROVES NEW FIRE SERVICE DELIVERY STUDY**

At the January 22nd workshop the City Council approved moving forward with a new consultant study of Pinole's Fire Services. The study will include option such as Pinole Fire re-opening Station 74; contracting for services with Contra Costa Consolidated Fire Protection District; contracting or consolidating with Rodeo/Hercules Fire District; and what would it take for Pinole Fire to be a fully functional stand alone department. The Request for Proposal (RFP) was published on January 30th, with responses due back on February 25th. The anticipated report submittal is August 20th, but we will know more once we receive proposals for the project and start discussing the scope of work to be completed. Community meetings will be scheduled to present and discuss the report findings, and receive input on desire next steps. Much more to come on this topic...

- **THERAPY DOG PROGRAM COMING TO THE PINOLE POLICE DEPARTMENT**

The Pinole Police Department would like to announce our newest member of the family. Meet Milo, our new therapy dog! Milo will be joining our Community Outreach Unit along with Community Outreach Officer Witschi. Community Outreach Officer Witschi will be attending a handler academy in March to meet and receive her new partner.

Milo and Community Outreach Officer Witschi will be assisting with calls such as: traumatized persons, forensic interviews, witnesses of crimes, first responders who have witnessed or experienced a traumatic event, elderly citizens in crisis, mental health issues, child neglect/abuse, sexual abuse/assault, and death notifications.

We hope you will join us in our excitement of bringing this much needed program to Pinole Police Department and to the community.



- **NEW PROGRAMS FROM REPUBLIC SERVICES**

Republic Services provided us of with the below message regarding two (2) new programs.

“We would like to inform you of two new free programs starting in February. The first program allows customers to drop off up to 3 mattresses and/or box springs each month. The second program allows customers to get up to 2 cubic yards of compost for free (the 1st Wed of each

month). Both programs are located at WCRR at 101 Pittsburg Avenue, Richmond between the hours of 9am and 4pm. For more information please visit:
www.richmondsanitaryservice.com."

Informational flyers for each program are attached.

- **FREE HANDS ON CLASS ON CREEK RESTORATION ON FEBRUARY 28**

There is a class scheduled for February 28th in San Pablo for hands on creek restoration for any land owner who may have the need to perform some restoration work on their property. This is a FREE hands on class! Please see the attached flyer for hours and location.

- **POSSIBLE AC TRANSIT FARE INCREASES**

We received the below message to share with our community from AC Transit:

"The AC Transit Board of Directors will be considering proposals for an upcoming fare change. These changes to our current fare schedule are to keep up with escalating operational costs to run the service effectively, and will be guided by the board's fare policy goals, which are to be fiscally responsible, simple, transparent, and equitable. To keep with these guiding principles for our fare policy, we also want to ensure that the communities within our service area have sufficient opportunity to provide feedback on these proposed changes. We want to be certain that the final product has taken into consideration a variety of perspectives and has been thoughtfully constructed. Please note the various opportunities for public input and our website for additional up-to-date information:

<http://www.actransit.org/fareproposal/>.

PUBLIC HEARINGS

Wednesday, February 13, 2019

2:00 p.m. and 5:00 p.m.

AC Transit General Offices, 2nd Floor Board Room

1600 Franklin Street, Oakland, CA 94612

Please send or address your comments to:

AC Transit Board of Directors

1600 Franklin Street

Oakland, CA 94612

Phone: (510) 891-7201

Spanish: (510) 891-7291

Chinese: (510) 891-7292

TDD: Call 711 and specify (510) 891-4700

Fax: (510) 891-7157

E-mail: planning@actransit.org

For more details on the proposed changes, please refer to the [Staff Report, our website](#), our [full brochure](#), or call (510) 891-4777.”

- **VOTE BY MAIL!!**

Would you like to vote by mail instead of at a polling place? Contra Costa Elections Office has instituted an easy way for an existing Contra Costa County registered voter to switch to Vote By Mail by just completing and mailing or emailing a scanned copy of a simple postcard to the County Elections Office. Postcards are available in the Pinole City Hall 2nd Floor Administrative Offices – Stop by and get one today!

- **INTERESTED IN SERVING ON THE GRAND JURY?**

The Contra Costa County Superior Court is accepting applications for Civil Grand Jury Service for the FY 2019-2020 term. The Civil Grand Jury is comprised of 19 members who serve for one year. The Civil Grand Jury monitors, reviews and reports on city and county governments, special districts and school districts. Persons interested in more information or in applying may contact the Office of the Civil Grand Jury at (925) 608-2621 or visit the website at www.cc-courts.org/grandjury. Application forms are also available in the City Hall 2nd Floor Administrative Offices. Application deadline is Friday, March 22, 2019.

- **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

The City is recruiting to fill vacancies on the following boards and commissions! If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. These vacancies will remain *open until filled*:

Planning Commission (2 positions):

The Pinole Planning Commission is a seven-member panel of Pinole residents who take action on development requests and make policy recommendations to the City Council. The Commission usually meets on the 4th Monday of every month at 7:00 pm in the City Council Chamber, although additional meetings may be called as required. Commissioners serve four-year terms.

Community Services Commission (3 positions):

The Pinole Community Services Commission seeks to enhance quality of life for the citizens of Pinole through responsive and interactive community services. A critical aspect of the Commission is their community advocacy. They provide feedback for a number of organizations and projects. The Commission also weighed in on issues such as the Skate Park, Swim Center, No Smoking in Parks policy and exploration of the Charter School concept. Commissioners regularly talk to community members and bring ideas back to the Commission and Recreation Department on what our community needs and wants.

<http://www.ci.pinole.ca.us/play/csc.html>

Traffic and Pedestrian Safety Committee (1 position)

The Pinole Traffic and Pedestrian Safety Committee is a five member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking and other traffic related matters. The committee makes recommendations to the City Council; committee members service two-year terms.

Contra Costa Library Commission (1 position - 2-year term as Alternate Delegate):

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 p.m. at the Library Administration in Martinez <http://guides.ccclib.org/Commission>.

Contra Costa County Advisory Council on Aging (1 position):

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members. Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B. Please submit your **Letter of Interest** and/or an application or additional information.

Applications for all Commissions and Committees, and supplemental questionnaires for certain positions, are available on the City's website at:
https://www.ci.pinole.ca.us/city_government/city_clerk/boards_and_commission

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email Interim City Clerk Patricia Athenour at pathenour@ci.pinole.ca.us. Candidates must be appointed by action of the City Council to all Commissions or Committees.

-END-

New Compost Giveaway Program



(photo in comprehensive guide could work also)

Republic Services is providing a new opportunity for the West Contra Costa community to receive free compost. Close the loop on your organics recycling by using the finished compost made right here in Richmond. Starting February 6th and each 1st Wednesday of the month thereafter, West County households can come to WCRR located at 101 Pittsburg Avenue, Richmond from 9am - 4pm and get up to 2 cubic yards of compost per month.

This compost is great for gardens and landscaping. This is self-service only so please BYOB (Bring Your Own bag, bin or bucket) and shovel to load the material. Valid identification is required.



Say Bye Bye to Your Old Mattress

Republic Services has teamed up with Bye Bye Mattress, *A Program of the Mattress Recycling Council*, to provide a collection site for old unwanted mattresses or box springs. Starting February 1, 2019, households in the cities of Richmond, Hercules, Pinole, San Pablo, El Cerrito and unincorporated communities (including Alhambra Valley-west side, Bayview, East Richmond Heights, North Richmond, Rollingwood and Tara Hills of Montalvin, El Sobrante) are eligible to bring 3 items per month to be recycled. Businesses are not allowed to use this collection site but can bring them to the Golden Bear Transfer Station (1 Parr Blvd. Richmond - fees apply). We can only accept whole items. No excessively wet, damaged, partial or soiled mattresses or mattresses with bed bugs. We do not accept car beds, fold out sofa beds and futons, waterbeds, air mattresses, sleeping bags, pillows, mattress toppers or other furniture.

Mattresses can be dropped off Wednesday – Saturday 9am-4pm at 101 Pittsburg Avenue, Richmond. Please bring proper identification or utility bill with address of household generating the items. Visit www.richmondsanitaryservice.com for more information.

RESTORING STREAMS IN DIFFICULT URBAN SETTINGS

Purpose

Participants will learn how to install willow stakes and posts, fascines and brushmatting.

Bring working gloves and wear sturdy boots or footwear.

Workshop Partners Are:

California Urban Streams Partnership, Contra Costa County Flood Control and Water Conservation District, the City of San Pablo, California Conservation Corps Watershed Stewardship Program, San Francisco Bay Regional Water Quality Control Board

Sign up at: custreams@gmail.com

Registration form provided



WHEN

Date: February 28, 2019

(Unless rain cancels and we reschedule for

March 7)

9:30am-12:30pm

WHERE

Wanlass Park

2999 21st St

San Pablo, CA 94806

INSTRUCTOR

Dr. Ann Riley has taught workshops similar to this throughout the country for federal, state and local agencies over a period of twenty years. She has authored two books on stream restoration, and has organized, designed and constructed restoration projects throughout the United States.

This workshop has no registration fees.

Erosion Control, Naturally

The **California Urban Streams Partnership** promotes soil bioengineering — a biotechnical technique that uses a combination of plant materials and soil to accomplish the following: bank stabilization, erosion control, improved habitat and water quality. It combines structural and ecological methods recommended in federal engineering manuals. This approach has many benefits over "traditional" erosion control methods. Some additional benefits include:

- **Cost Effectiveness:** Willow cuttings can be locally harvested. Many of these techniques can be performed by the homeowner. Soil bioengineering is much cheaper when compared against long-term maintenance and lifespan replacement costs associated with traditional structural solutions such as riprap and concrete.
- **Long-term Stability:** Planting riparian vegetation can offer the best long-term protection against erosion. The roots have a similar or greater tensile strength than concrete and absorb the stream's erosive energy without deflecting the problem to another section of channel. Fast rooting riparian vegetation quickly provides structure and stability to a slope and controls channel incision.
- **Improved Habitat for Local Flora and Fauna:** Riparian plants provide food and shelter for birds and wildlife. Furthermore, once established, trees grow into a riparian canopy that keeps water temperatures cool, allowing stream life to thrive.
- **Highly Encouraged by Regulatory Community:** These techniques are often required by permitting agencies like CA Fish and Wildlife and the San Francisco Bay Water Quality Control Board

A typical problem experienced by streamside properties is bank erosion.

Below is an example employing two commonly applied soil bioengineering techniques: brushlayering and live staking to replace failing concrete banks.

NOT WHAT YOU WANT!



RECOMMENDED APPROACH!!

Same reach of Wildcat Creek under large flood conditions stabilized with soil bioengineering



Contact CUSP at: custreams@gmail.com also at 510-932-2370

Riparian Plants for Creeks

Top of Bank



Zone A: Edge of active channel, at toe of slope to mid-bank.

Some Zone A Plants:

- ♦ Willows
- ♦ Alders
- ♦ Dogwood

Zone B: Mid-bank to top of bank.

Some Zone B Plants:

- ♦ Willows
- ♦ Alders
- ♦ Dogwood
- ♦ Ninebark
- ♦ Native Blackberry

Zone C: Top of Terrace.

Some Zone C Plants:

- ♦ California Sycamore
- ♦ Oaks
- ♦ Big Leaf Maple
- ♦ California Buckeye
- ♦ Toyon
- ♦ Coyote Bush
- ♦ Wild Rose

What SMPL can do for you:

If you are a Contra Costa County resident with a creek on the property, these services are available to you at no charge.

• Site Visit and Consultation:

California Urban Streams Partnership staff will provide a site evaluation and advice on how to address issues such as creek bank failure, erosion, and flooding.

• Neighborhood Workshops:

Your actions can change the condition of your creek upstream, downstream, and across from your property. CUSP can provide hands-on, local workshops. Learning and working with your neighbors can ensure a coordinated effort that works for everyone!

• Technical Advice:

CUSP staff will provide information on restoration techniques you can implement. We can also direct you to qualified local engineers, landscape architects, and other related consultants and contractors. In some circumstances, technical advice and assistance may be available from the Contra Costa County Resources Conservation District or Natural Resources Conservation Services.

• Restoration Project Permitting:

Restoration projects must meet federal, state and local agency regulations in the form of permits. CUSP will provide information on the regulatory process.

• Community Presentations:

Is your neighborhood interested in learning about your creek? CUSP can provide a night or weekend presentation on common creeks problems, including successful and inexpensive solutions.

California Urban Streams Partnership

♦ The California Urban Streams Partnership is an organization of local, regional and statewide groups which protect, restore and steward urban streams. CUSP works to increase the quality of city life and neighborhoods and return functioning ecosystems for fish, birds and wildlife to urban environments. An important part of this mission is to reduce creek erosion and flooding problems so that creeks are neighborhood amenities. The directors and advisors of the California Urban Streams Partnership have over a 35 year history (since 1982) of pioneering in organizing, funding, designing, constructing and evaluating urban stream restoration projects. This history successfully demonstrates the replacement of conventional engineering using concrete and rock channels with innovative restoration project designs that rely on natural processes, including daylighting creeks from culverts. **For more information or to set up a site visit, please email or call CUSP at: custreams@gmail.com, or 510-932-2370.**

♦ Contra Costa County Flood Control and Water Conservation District (CCCFCWD) maintains almost 80 miles of improved channels within Contra Costa County, including cities. CCCFCWD provides services such as Parks and Recreation, Sand Bag Distribution and Flood Control throughout unincorporated areas of Contra Costa County. For more information about CCCFCWD, please visit: www.cccounty.us/floodcontrol.

California Urban Streams Partnership
A Project of Earth Island Institute
2150 Allston Way 460
Berkeley, CA 94704

Streamside Management Program for Landowners in Contra Costa County (SMPL)

The California Urban Streams Partnership provides free advice about creek care, restoration, and maintenance for Contra Costa County residents.

Funding for this service is provided by the Contra Costa County Flood Control and Water Conservation District.



Installing willow posts with a mallet to control stream bank erosion is an easy solution for property owners

